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The School Division is recruiting for a *Managing Editor, Mathematics*. This position reports to the Mathematics Publisher, and is based in the Don Mills Office.

## **Responsibilities:**

- Direct and monitor editorial development plans, schedules and budgets within specified disciplines.
- Work with development houses, authors, consultants, editors (freelance and in-house) and designers to
  create instructional materials that reflect the cutting edge of understanding the subject area and
  publishing technologies.
- Stay abreast of and understand emerging classroom and publishing technologies.
- Work with a network of contacts to identify, analyze and articulate product components and features.
- Anticipate curriculum and pedagogical trends in market and in competitors' products, proposing product responses.
- Understand program development and how to create innovative, well-differentiated products that meet customers' perceived and unarticulated needs.
- Hire and manage freelance editors, consultants, contributing authors etc., establishing work-for-hire agreements, overseeing payments and monitoring quality of work.
- Work with the Publisher, Creative Services and Business Manager to ensure accurate operating costs, P&Ls and business plans.
- Oversee the administrative requirements of the publishing plan, including project budgets, payments of
  materials and services, and issues related to rights.

## **Qualifications:**

- University degree, preferably in mathematics and/or education.
- Knowledge of history, people, trends, issues that define the publishing program in K-12 Mathematics.
- Ability to manage people and projects and to provide leadership in a team environment.
- Exceptional organizational skills and ability to multitask.
- Superior communication skills including writing, facilitation and presenting.
- 7-10 years publishing or product development experience, including hands-on editing.
- Understanding of curriculum-based resource development.
- Knowledge of current publishing and classroom technologies, as well as the ability to understand emerging technologies.

Candidates are asked to submit a resume and cover letter by *May 26, 2009* to:

Jo Ann D'Souza, Human Resources Consultant Pearson Canada 26 Prince Andrew Place Don Mills, Ontario M3C 2T8 Fax: (416) 447-0598

Email: <u>joann.dsouza@pearsoncanada.com</u>